

**NAM TAN UYEN JOINT
STOCK CORPORATION**

THE SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

No.: **603** /NTC-TCKT

Binh Duong, day 22 month 05 year 2025

**DISCLOSURE OF INFORMATION ON THE ELECTRONIC PORTAL
OF THE HANOI STOCK EXCHANGE**

To: Ha Noi Stock Exchange

Company name: Nam Tan Uyen Joint Stock Corporation

Stock symbol: NTC

Address: DT747B, Long Binh Quarter, Khanh Binh Ward, Tan Uyen City, Binh Duong Province, Viet Nam.

Tel: 0274.3652324

Fax: 0274.3652325

Person Responsible for Information Disclosure: Mr Bo Thanh Tuan

Address: Group 4, Bao Goc hamlet, Binh My commune, Bac Tan Uyen district, Binh Duong province.

Tel: 0274.3652324

Type of Information Disclosure: ☐ 24 hours ☐ 72 hours ☒ Extraordinary ☐ Upon request ☐ Periodic

Content of the Information Disclosure (*):

Nam Tan Uyen Joint Stock Corporation respectfully announces: Draft Materials for the Annual General Meeting of Shareholders 2025.

This information has been disclosed on the company's electronic portal on 22/05/2025 at the following link: <https://namtanuyen.com.vn/dai-hoi-dong-co-dong>.

The company commits that the disclosed information is true and takes full responsibility before the law.

Nơi nhận/Recipients:

- As above;
- Company's website;
- For filing: Administrative Office.

*** Attached documents:**

- Draft Materials for the Annual General Meeting of Shareholders 2025.

**AUTHORIZED PERSON TO
DISCLOSE INFORMATION**



Bo Thanh Tuan
Bo Thanh Tuấn

**NOTICE OF INVITATION
TO THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

To: Shareholders of Nam Tan Uyen Joint Stock Corporation

The Board of Directors of Nam Tan Uyen Joint Stock Corporation respectfully announces and cordially invites shareholders to attend the Annual General Meeting of Shareholders 2025 (GMS), with the following details:

- 1. Time of the Meeting:** 8:30 AM, 26 June 2025.
- 2. Form of Meeting:** Physical attendance at the venue.
- 3. Venue:** Conference Hall – Nam Tan Uyen Joint Stock Corporation, DT 747B, Long Binh Quarter, Khanh Binh Ward, Tan Uyen City, Binh Duong Province.
- 4. Meeting Agenda:** Includes the following items:
 - Report on business performance in 2024 and business plan for 2025;
 - Report on the activities of the Board of Directors in 2024 and plan for 2025;
 - Approval of the 2024 audited financial statements;
 - Approval of remuneration for the Board of Directors and Supervisory Board in 2024 and plan for 2025;
 - Report on the Supervisory Board's activities in 2024 and plan for 2025;
 - Approval of profit distribution plan for 2024 and plan for 2025;
 - Approval of the selection of the audit firm for the 2025 financial statements;
 - Other matters in accordance with the Company's Charter.

5. Eligibility to Attend the Meeting: All shareholders holding shares of Nam Tan Uyen Joint Stock Corporation whose names appear on the list of shareholders as of the record date. Shareholders attending the meeting are kindly requested to bring their Passport/Citizen Identity card and, if attending on behalf of an organization, a Power of Attorney (POA) and Letter of Introduction.

6. Meeting Documents: The 2025 AGM documents are available on the Company's website at: www.namtanuyen.com.vn, under the "Investor Relations" section.

7. Delegation of authority to attend the GMS: If a shareholder authorizes another person to attend the meeting, please fill in the attached Power of Attorney form. *(The Power of Attorney must bear a handwritten signature. In the case of receiving authorization from an organization shareholder, the POA must bear the seal of the authorizing organization.)*

Eligible shareholders are kindly requested to confirm attendance or send the Power of Attorney to Nam Tan Uyen Joint Stock Corporation no later than 20 June 2025 at the following address: DT 747B, Long Binh Quarter, Khanh Binh Ward, Tan Uyen City, Binh Duong Province.



Contact: Mr. Pham Quoc Nhan, Email: quocnhan.ntc@gmail.com, Tel: 0903056567.

**ON BEHALF OF THE BOARD OF
DIRECTORS CHAIRMAN**

Recipients:

- Shareholders;
- Company Archive: Clerical Office.



Tran Quoc Thai



THE SOCIALIST REPUBLIC OF VIETNAM
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POWER OF ATTORNEY
TO ATTEND THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
NAM TAN UYEN JOINT STOCK CORPORATION

To: Nam Tan Uyen Joint Stock Corporation

Shareholder's name: Shareholder ID:
Business Registration Certificate/ Passport/ Citizen Identity Card:
Issued on: At:
Address:
Total number of shares owned: shares.
(In words:shares)

I hereby authorize:
Passport/ Citizen Identity card:
Issued on: At:
Address:

The authorized representative shall, on behalf of the authorizing party, attend the 2025 Annual General Meeting of Shareholders of Nam Tan Uyen Joint Stock Corporation and have the right to exercise all rights and obligation at the General Meeting of Shareholders related to the authorized shares. This Power of Attorney shall remain valid until the conclusion of the 2025 Annual General Meeting of Shareholders of Nam Tan Uyen Joint Stock Corporation.

We are fully responsible for this authorization and commit to strictly comply with current legal regulations./.

....., May 2025

AUTHORIZED REPRESENTATIVE

(Signature and full name)

AUTHORIZING PARTY

(Signature and full name)

AGENDA
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025
NAM TAN UYEN JOINT STOCK CORPORATION
Date: 26 June 2025

7:30 – 8:00	Guest reception and shareholder registration
8:00 – 8:20 (Ceremonial Opening)	Flag Salute, Opening remarks, Introduction of delegates
	Report on verification of shareholder eligibility
	Introduction of the Presidium and Secretary of the Meeting
	Adoption of the Meeting Regulations and Agenda
8:20 – 11:20 (Main Agenda)	Report on the activities of the Board of Directors in 2024 and assessment by the Independent Board Member
	Report on the Company's business performance in 2024 and business plan for 2025
	Presentation of the audited financial statements for 2024
	Report on the activities of the Supervisory Board in 2024
	Matters submitted to the AGM for approval: 1/ Proposal on profit distribution for 2024 and projected plan for 2025 2/ Selection of the audit firm for the 2025 financial statements 3/ Remuneration for the Board of Directors and Supervisory Board for 2024 and plan for 2025 4/ Proposal on continuing the process of stock exchange transfer
	<i>Break</i>
	General discussion
	Chairperson's conclusion and voting on resolutions
	Secretary presents the draft Minutes and Resolutions of the Meeting
	Voting on the Resolutions of the Meeting
11:20 – 11:30	Closing of the Meeting

THE ORGANIZING COMMITTEE

Binh Duong, 26 June 2025

WORKING REGULATIONS
ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

Pursuant to the Charter of Nam Tan Uyen Joint Stock Corporation as approved by the General Meeting of Shareholders on 18 June 2021 and as amended and supplemented under the Resolutions of the Annual General Meetings of Shareholders held on 28 June 2022, Resolutions of the Annual General Meetings of Shareholders 2023 and Resolutions of the Annual General Meetings of Shareholders 2024.

The Board of Directors hereby submits to the General Meeting the proposed Working Regulations of the Annual General Meeting of Shareholders 2025 (hereinafter referred to as the "Meeting") as follows:

Article 1: General Provisions

1. These Regulations shall apply to the organization and conduct of the Annual General Meeting of Shareholders 2025 of Nam Tan Uyen Joint Stock Corporation (the “Company”).
2. These Regulations set out specific rights and obligations of participants at the Meeting, as well as the conditions and procedures for convening and conducting the Meeting.
3. All shareholders and participants shall comply with the provisions of these Regulations, ensuring the principles of: transparency, fairness, democracy and unity to safeguard shareholders' rights and support the Company’s sustainable development.

Article 2: Conduct of the Meeting

1. The General Meeting of Shareholders shall be duly convened when shareholders attending the Meeting represent more than 50% of the total voting shares, based on the list of shareholders as of the record date of 16 May 2025.
2. Shareholders arriving late shall still have the right to register and participate in the Meeting and shall be entitled to vote on matters raised after their registration. The Meeting is not obligated to repeat discussions or voting on matters that have already been passed prior to their arrival.

Article 3: The Presidium

1. The Presidium of the Meeting shall consist of 03 to 05 members, chaired by the Chairman of the Board of Directors (to be proposed and approved at the Meeting).
2. The Presidium shall operate in accordance with the principles of democratic centralism and make decisions based on the majority. The Presidium shall preside over all

activities of the Meeting in line with the agenda approved by the General Meeting of Shareholders and perform all necessary tasks to ensure the Meeting proceeds in an orderly manner and meets the expectations of the majority of attending shareholders.

3. The Presidium shall have the following duties:

- Preside over and manage the Meeting's activities in accordance with the approved agenda.
- Nominate the Secretariat of the Meeting.
- Guide the discussion of the Meeting.
- Present draft resolutions and conclude matters requiring a vote.
- Respond to matters raised by shareholders, where appropriate.
- The Chairperson shall, on behalf of the Meeting, sign the Minutes and Resolutions of the Meeting.

Article 4. Shareholder Eligibility Verification Committee

The Shareholder Eligibility Verification Committee shall be appointed by the Board of Directors prior to the Meeting and shall be responsible for:

1. Verifying the eligibility of shareholders or authorized representatives attending the Meeting, ensuring compliance with legal regulations and the official shareholder list; distributing Meeting materials and voting card/ballot; reporting to the Meeting and taking responsibility for the verification results before the Meeting is officially convened.

2. Supervising the voting process of shareholders or their representatives during the Meeting. Reporting the results of each voting item and announcing them to the Chairperson and the Secretariat.

Article 5: The Secretariat

1. The Presidium shall propose the Secretariat consisting of 01 to 02 members (to be approved by the General Meeting of Shareholders).

2. Secretariat shall perform the following duties under the assignment of the Chairperson:

- a) Accurately and fully record the contents of the Meeting.
- b) Prepare the Meeting Minutes and Resolutions on matters approved by the Meeting; announce the draft Minutes and Resolutions.
- c) Collect shareholders' feedback and comments.

Article 6. Rights and Obligations of Shareholders Attending the General Meeting

1. Eligibility to Attend: Shareholders who are legal representatives, individuals, or shareholder representative, groups of shareholders holding voting shares as of the record date (16 May 2025) are entitled to attend the 2025 Annual General Meeting of Shareholders.

2. Rights and obligations of eligible shareholders when attending the General Meeting:

- Shareholders or their authorized representatives attending the Meeting must present personal identification (ID card, citizen ID, or passport), Power of Attorney (in case of valid authorization to attend the meeting), and the Invitation Letter to the Shareholder Verification Committee for validation and receive a voting card/ballot (bearing the shareholder code) and bearing total number of voting shares held.

- During the Meeting, shareholders must follow the instructions of the Chairperson, behave respectfully, refrain from disrupting order, avoid using mobile phones inside the hall, or switch them to silent mode.

- Authorized representatives shall not further delegate their authority to another person.

- Shareholders must maintain confidentiality, be disciplined in their speech, protect Meeting materials, and not copy, record, or distribute materials to outside parties without the Chairperson's consent to avoid miscommunication.

- Shareholders and authorized representatives must strictly comply with the Meeting's Working Regulations. Any violation may be subject to disciplinary measures by the Chairperson in accordance with Point b, Clause 7, Article 146 of the Law on Enterprises No. 59/2020/QH14 dated 17 June 2020.

- Late-arriving shareholders may still register and participate in subsequent matters of the Meeting. The Meeting shall not re-discuss or re-vote on issues already approved, and such previous decisions remain valid.

Article 7: Shareholder Comments and Clarifications during the Meeting

1. Shareholders wishing to comment or raise questions during the Meeting must raise their hands and may speak only upon the approval of the Chairperson. The meeting materials have been published on the Company's website (www.namtanuyen.com.vn). Therefore, to ensure the smooth and efficient conduct of the Meeting, shareholders are requested to review the materials in advance and prepare their comments accordingly. Each shareholder should consolidate all comments into one speech, limit their speaking time to no more than 3 minutes, and focus only on key issues relevant to the approved agenda. Repetition of comments previously raised by other shareholders should be avoided. Shareholders may also submit questions in writing to the Secretariat using the provided question slips.

2. The Chairperson will respond directly to key and relevant questions pertaining to the agenda and representing the concerns of multiple shareholders. The Chairperson is not obliged to answer in detail matters that have already been publicly disclosed, are governed by laws, or content of a specialized, detailed explanatory nature intended to serve the specific needs of individual shareholders.

3. Questions related to specific or unrelated matters will be compiled by the Secretariat and responded to in writing or via the Company's website.

4. Questions not addressed during the Meeting due to time constraints will also be answered in writing or published on the Company's website.

Article 8: Voting at the Meeting

1. Voting Principles

- All agenda items of the Meeting shall be approved by collecting votes from all shareholders using the official **Voting card/ballot**, based on the number of shares owned or represented. Each share corresponds to one vote;

- Each shareholder shall receive one Voting card/ballot, which states the shareholder's or authorized representative's name, the number of voting shares (owned and authorized), and includes the Company's stamp and space for the shareholder's signature.

2. Voting Procedure

- Shareholders or authorized representatives shall cast votes by completing the Voting card/ballot and submitting it to the Vote Counting Committee.

- The ballot will include the proposed matters with three voting options: Agree, Disagree, No opinion.

- The matters subject to voting include:

- + Report on business performance 2024 and business plan and direction 2025;
- + Report on the activities of the Board of Directors in 2024 and their plan for 2025;
- + Approval of the audited financial statements 2024;
- + Approval of remuneration for the Board of Directors and the Supervisory Board for 2024 and the plan for 2025;
- + Report on the activities of the Supervisory Board in 2024 and their plan for 2025;
- + Approval of the Profit distribution plan for 2024 and the projected plan for 2025;
- + Approval of the selection of the audit firm for the 2025 financial statements;
- + Other significant matters within the authority of the General Meeting of Shareholders.

3. Voting Approval Conditions:

a) A resolution is considered approved if it receives the affirmative vote of more than 50% of the total votes of all shareholders present in person or via authorized representatives.

b) The following matters require approval by at least 65% of the total voting shares of shareholders present in person or via authorized representatives:

- Amendments or supplements to the Company's Charter.
- Adjustments or additions to the Company's business lines.

Article 9: Minutes and Resolutions of the General Meeting of Shareholders

1. All matters discussed at the General Meeting of Shareholders must be recorded in the Meeting Minutes by the Secretary of the Meeting.
2. The Meeting Minutes and Resolutions of the General Meeting of Shareholders must be completed and approved by vote before the conclusion of the Meeting.
3. The Meeting Minutes and Resolutions on matters within the Meeting agenda shall be deemed approved when they receive the consent of shareholders representing more than 50% of the total voting shares of all shareholders and authorized representatives attending the Meeting.

Article 10: In the Event the General Meeting Cannot Be Convened

If the first meeting cannot be conducted due to failure to meet the conditions as prescribed in Article 2 of this Regulation, a second meeting must be convened within 30 days from the expected date of the first meeting.

The second meeting may proceed if shareholders or their authorized representatives attending the meeting represent at least 33% of the total voting shares as stipulated in the Company's Charter.

If the second meeting still fails to meet the required conditions in this article, a third meeting may be convened within 20 days from the scheduled date of the second meeting. In this case, the third General Meeting of Shareholders may proceed regardless of the number of shareholders in attendance.

Article 11: Implementation Provisions

The Working Regulations of the Annual General Meeting of Shareholders 2025 of Nam Tan Uyen Joint Stock Corporation consist of 11 articles. These Regulations shall take effect immediately upon approval by the General Meeting of Shareholders.

We respectfully submit this Regulation to the General Meeting of Shareholders for consideration and approval to ensure the successful, lawful, and orderly conduct of the Meeting in accordance with State regulations and the Company's Charter.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**

Tran Quoc Thai